

Dargle Conservancy Minutes  
Committee Meeting  
7 June 2011

Present	Apologies
Gill Addison	
Andrew Anderson	
Barry Downard	
Nikki Brighton	
Clive Shippey	
Vaughan Koopman	
Katie Robinson	

Minutes		Action
<b>Matters Arising</b>		
1.		
<b>Special Projects</b>		
2. Nature Reserve	Nothing further to report	
3. Dassie relocation	Nothing further to report	
4. Alien Plants	No further progress. Earmarked as a focus area for Gareth Boothway once he starts work.	
5. Bulk SMS	Gwyn to compile, with help from NB, an up to date membership list with three categories: members, "friends of the Dargle" and 'other'. NB to check list first before sending onto Dynalogic..  Bulk sms service to be used to notify members and non members of the AGM.	NB/AA
6. Liaison with KZNCA and other conservancies	Nothing further to report.	
7. living local	Nikki still gathering info and will feed back at next meeting	NB
8. Midlands Biodiversity and Corridor Initiative	Gareth Boothway to be paid. Nikki check amount owed and approve payment.	NB
9. Archiving of minutes	VK to forward previous DC minutes to NB/AA(?) for archiving on the webpage.	VK
<b>Portfolios</b>		
10. Finances: treasurers report	Correction to amounts for May account balances: Current account: balance as: R108.21	

	<p>Investment account: R15105.16 Income: R350 Interest: R12.32 Expenses: R99(Gareth Boothway)</p> <p>June account balances: Current account: balance as: R784.30 Investment account: 20612.88 Income: R9050 subs, R130 walks, dvd R410, total = R10151.02 Interest: R11, 03 Expenses: R263.91 Afrihost, 65.91 (MCF) R3000 (Gareth Boothway) Audit fee R700, bank charges R3,30</p>	
11. Communications (Nikki)/web page	<p>CS &amp; NB to generate and send invoices to people advertising on webpage (R100/year). Offer opportunity to advertise to others - Artwork must be supplied (carried over).</p> <p>NB to investigate/add unsubscribe tab to newsletter and finalise distribution list using online newsletter software (carried over).</p> <p>Living Local: Nikki attending the Living Local – writing Living Local hero stories based on DC people</p>	<p>CS &amp; NB</p> <p>NB</p>
12. Membership Programme (Gill & Nikki)	Movie night will continue. Next one in June	
13. Development monitoring (Gill & Barry)	Chicken house development (near Hawkley Country House): DC registered as IAP. BD to draft a letter to members informing them of this development.	
14. Membership management & Recruitment	<p>CS to send list of arrears to Gwyn: Allisons (both years) Barge, Barker, Barnsley, Barrets, Bronners (donbation bec nature reserve) Everglades, Coulsins, Charles Davis, Gere's, Will and Caz Griffin, Guerrera's, Rudi Kassier, Kings, Nikki Mann, GB McKenzie, Lizzie Purbrick, Chantilly Water, Stiptich, Taylors, van Breenen, Willan</p>	CS
<b>General</b>		
Portfolio allocation 2011-2012	Clive: Treasurer. Finances to go onto Quick Books. MCF payments to be signed by MCF Chair (AA), Clive. Secretary: VK	

	Chair: Andrew Anderson Vice Chair: Nikki Brighton Development: Barry & Gill Communications: Nikki Membership Programme: Katie & Nikki	
	Katie to send ID number and telephone number to CS for NPO reasons	KR & CS
	BD to approach Midlands Meander to explore any joint initiative	BD
	Nikki to follow up with Kevan Zunkel and or Wildlands on Green Leaf Certification.	NB
	Potential Fund raising opportunity: join WESSA's biodiversity day (if it happens again)	
	VK Make changes to AGM minutes and send to AA	VK
	AA to set up Quick Books for next meeting	AA
	BD has completed the necessary Guduza wrap-up.	
	AA to write note of condolence to Kevin Calverwill	AA

**Next meeting: 21 July**